



THE DIST. CO-OPERATIVE CENTRAL BANK LTD.,

జిల్లా సహకార కేంద్ర బ్యాంక్ లిమిటెడ్
MAHABUBNAGAR. మహబూబ్ నగర్ మహబూబ్ నగర్ - 509 001.
(Government Partnered Bank) Licence No: RPCD(H)COOP/20/05.08.03/2011-12



TENDER NOTICE

We hereby recall the quotations from the Agencies to provide for Man Power Supply of Security Guards at Head Office, DCCB Mahabubnagar.

The requirement of Security Guards along with terms and Conditions required by the agency are as follows,

Number of Guards Required: There are 5 Security Guards, including one Armed Security Guard (Gunmen) at Head Office (Morning Shift- 3 Security Guards (including 1 armed gunman) and Night Shift 2 Security Guards- at Head Office) and 1 Security Guard at Wanaparthi Branch.

Terms and Conditions:

1. The Agency shall deploy well trained and disciplined Security Guards from the date of receipt of the agreement.
2. **Number of Guards Required:** There are 6 Security Guards, including one Armed Security Guard (Gunmen).
(Morning Shift- 3 Security Guards (including 1 armed gunman) and Night Shift 2 Security Guards- at Head Office).
 - **Guard Qualification:** Must be physically fit and medically examined. Should be familiar with basic security protocols and bank premises monitoring.
 - **Armed Security Guard (Gunmen):** Preferably ex-servicemen or trained guard with valid license to carry firearm. Must hold valid Gun License issued by competent authority.
 - **Firearm requirement:**
 - Armed Security Guard (Gunmen) must carry a licensed firearm

(preferably 12-bore gun/revolver).

- License copy and details of the weapon must be submitted along with The bid.
- Weapon maintenance, licensing, and usage compliance is the sole responsibility of the agency.

✓ The agency shall deploy personnel below 55 years of age with robust health.

3. **Uniform & Equipment:** The agency should provide uniforms to the security with identity cards.
4. **Service Period:** The outsourcing employment services for the period of one year from to extendable by one more year subject to the satisfactory services of the Agency.
5. Application fees of Rs.2000/- (non-refundable) can be paid through DD in favour of "The District Co-operative Central Bank Ltd., Head Office, Mahabubnagar vide DD No. _____, Dated: _____ or NEFT details mentioned below. The agency has to furnish the refundable security deposit for fulfilment of contract for Rs. 1,00,000/- (Rupees One Lakh only) during initial contract to "The District Co-operative Central Bank Ltd., Head Office, Mahabubnagar vide DD No. _____, Dated: _____ for Rs. 1,00,000/- (Rupees One Lakh only)" must be paid after finalization of Tenders or through NEFT in favor of:

The District Co-Operative Central Bank Ltd., Mahabubnagar
A/c no: **1401201000000004**
IFSC Code: **TSAB0014001**
Branch: **Head Office, Mahabubnagar**
6. The security provided by the First party to the Second party is to minimize the risk of crime and maintain law and order. So in case of any theft, pilferage etc, occurred during the currency of the contract then a proper police complaint shall be lodged by the Second party and copy of the same shall be given to First party also, in order to investigate and recover the material

which has been lost by the Second party. First party agreed to provide security at Head Office of the bank or any place as required by the Second party.

7. The security Guards once deployed should not be changed and in case of such changes, it should be done with the prior permission from the Chief Executive Officer, The District Co-operative Central Bank Ltd., Head Office, Mahabubnagar.
8. The Agency has to ensure fulfilment of all provisions of the Acts and Rules of the State Government and other relevant regulations made from time to time with respect to the provision of Contract Labour Act, payment of minimum wages, EPF, ESI, GST etc., and submit the proof of payment at the time of submitting of monthly bills.
9. The monthly bill of the contract amount shall be paid to the Agency (First party) only after submission of proof of statutory payments of EPF, ESI and GST of the preceding month to enable this office (Second party) to release the wages.
10. The Agency (First party) has to Quote the service charges on the remuneration to be paid on outsourcing personnel.
11. The Agency has to maintain register/records as required for verification during the inspection by the respective authorities.
12. The security deposit amount is refundable on the expiry of the period of contract without interest and subject to the agreement conditions.
13. In the event of the death of the proprietor or partner of the Agency (First party), the validity of the contract shall cease to exist. However, Second party may permit the legal heir of agency to continue contract on the same terms and conditions for the remaining period of contract on execution of fresh deed of agreement.
14. The employees deployed by the agency are not having any right to claim for employment in the District Co-operative Central Bank Ltd., Head Office, Mahabubnagar.
15. The Security Guards should report to the authorized person of the Bank and follow the instructions of the Chief Executive Officer, Head Office from time to time.

16. In case of any deviation in adhering to the terms of contract by the Agency as mentioned in the Tender Notice, the services of the Agency may be terminated with a notice period of 15 days.

17. Starting date for submission of bids is **08.05.2026** time: 10.30 a.m. Last date for submission of bids is **15.05.2026** time: 02.00 p.m. Bidding Opening date: **16.05.2026** time: 04.00 p.m. Bank's decision will be final in the tender process. Terms and conditions apply.

TENDER DOCUMENT FOR SECURITY GUARDS.

Security Guards: Agency have to provide for Man Power Supply of Security Guards at Head Office, DCCB Mahabubnagar. 5 Security Guards, including one Armed Security Guard (Gunmen). (Morning Shift- 3 Security Guards (including 1 armed gunman) and Night Shift 2 Security Guards-at Head Office) and Security Guard at Wanaparthi Branch ✓ The agency shall deploy personal below 55 years of age with robust health Guard Qualification: Must be physically fit and medically examined. Should be familiar with basic security protocols and bank premises monitoring. Armed Security Guard (Gunmen): Preferably ex-servicemen or trained guard with valid license to carry firearm. Must hold valid Gun License issued by competent authority. Firearm requirement: • Armed Security Guard (Gunmen) must carry a licensed firearm (preferably 12-bore gun/revolver). • License copy and details of the weapon must be submitted along with The bid. • Weapon maintenance, licensing, and usage compliance is the sole responsibility of the agency.	6 Security Guards including one Armed Security Guard (Gunmen) required and Quote should be given for per person. As per G.O. Ms. No. 43 Dated: 28.05.2010 (ZoneIII): 1. Security guards without arms – Total Wage- Rs. 12762/- 2. Security guards with arms – Total Wage-Rs. 13012/-
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✓ The Morning 2 Security Guards have to work from 8.00 A.M to 4.00 P.M-at Head Office ✓ Gunmen has to work from 9.00 A.M to 5.00 P.M-at Head Office ✓ The night Security Guards: Two persons will work the night shift, with each person covering one of the following shifts: at Head Office - Shift 1.: From 4.00 P.M to 12 A.M - Shift 2: From 12 A.M to 8.00A.M ✓ The Security Guard has to work from 9.00 A.M to 6.00 P.M-at Wanaparthi Branch	
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Terms & Conditions

- Bidders need to have class 3 Digital Signature Certificate along with signing and Encryption.
- Bids will be received sealed quotations up to 15.05.2026 , 2.00pm The tenders will remain valid for a period of 90 days from date of opening.
- All the corrections and alterations made while filling the tender must be attested by initials of tenders. Overwriting is not permitted.
- Joint tenders shall not be considered.

Contractor Additional Terms:

- The contractor shall supervise the work of his workmen or shall arrange a supervisor for the purpose at his own cost, apart from supervision over the workmen by the premises department of the bank.
- Contractor should abide to contract labor vide G.O Ms.No.11,LET7F (Lab.II)Dept Dt-17.01.2012.

Payment Terms:

The monthly bill of the contract amount shall be paid to the Agency (First party) only after submission of proof of statutory payments of EPF, ESI and GST of the preceding month to enable this office (Second party) to release the wages.

Contractor additional Terms: (As per Telangana State Labour Act.)

- Security services G.O MS NO 43. Vide dated 28-05-2010.
- Other services for banking process unit no 619- Contractor should abide to contract labour vide G.O. Ms No. 87 Dated: 28.09.2007

Place: MAHABUBNAGAR


Chief Executive Officer(I/c)
Chief Executive Officer
DCCB, Mahabubnagar